

Music History Pedagogy

MUMH6020.001 (14692)

MUS295

MONDAYS 3-4.20PM

WE WILL MEET WEEKS 2, 3, 5, 7, 9, 11, 13, & 15

Instructor Contact

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Pronouns: she/her

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Communication Expectations:

If you have a private question, please contact me via email, and I will respond within 24 hours on weekdays (usually sooner) and around 48 hours on weekends. I'm very quick with email, and that is my preferred method of contact. If you email a TA, please copy me on the email!

Welcome to UNT!

As members of the UNT community, we have all made a commitment to be part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation. UNT's full Non-Discrimination Policy can be found in the UNT Policies section of the syllabus.

Three-Sequence Course Description

MUMH6020/30 is a three-course sequence that provides graduate students in music history with practical skills in professional development and pedagogy specific to their field, which will complement and enhance their specialized area of research. During Spring of Year 1 students will complete CLEAR's [Graduate Student Teaching Excellence Program](#). In Spring of Year 2 they will deal with issues of music history pedagogy in the twenty-first century classroom and will draft teaching and diversity statements. Every class session will explore how we can facilitate a diverse and inclusive music history classroom, and consequently, discipline. Spring of Year 3 will be dedicated to writing genres necessary to professional advancement in musicology careers both within and beyond the academy: conference abstracts and presentations, grant proposals, cover letters, and research statements. Students will bring their own work to class for hands-on workshops to improve their work immediately. When students complete the course, they will see their work as scholars and teachers as symbiotic and transferrable not only to various positions in higher education, but also beyond the academy. Students will earn 3 course credits at the completion of the three-semester sequence.

Course Description

This course is the first in the music history area's professional development sequence and examines practical and theoretical issues in music history pedagogy. Students will bring their own materials to class for hands-on workshops and discussions, construct course syllabi and activities for a variety of student populations, and

reflect on and develop pedagogical goals, methods, and philosophies. At the conclusion of the course, students will have created a comprehensive teaching portfolio.

Course Structure

MUMH6020 meets every other week for practical workshops during class time.

Course Prerequisites or Other Restrictions

The prerequisite for this course is CLEAR's [Graduate Student Teaching Excellence Program](#).

Course Objectives

- Students will examine and apply learning theories and strategies appropriate to non-major, major, and graduate music history student populations
- Students will discuss, prepare, and develop teaching and learning activities related to music history pedagogy
- Students will construct a teaching portfolio that outlines and describes their teaching goals, methods, and philosophies
- Students will participate in mock job interviews, in order to prepare them for the academic job market

Materials

The required texts for this course:

Germano, William and Kit Nicholls. *Syllabus: The Unremarkable Document that Changes Everything*. Princeton: Princeton University Press, 2020.

Kelsky, Karen. *The Professor Is In: The Essential Guide to Turning Your Ph.D. into a Job*. New York: Three Rivers Press, 2015.

The suggested text for this course:

Seldin, Peter, K. Elizabeth Miller, and Clement A. Seldin. *The Teaching Portfolio: A Practical Guide to Improved Performance and Promotion/Tenure Decisions*. Fourth Edition. San Francisco: Jossey Bass, 2010.

Course Technology & Skills

Minimum Technology Requirements

- Computer
- Reliable internet access
- [Microsoft Office Suite](#)
- [Canvas Technical Requirements](https://clear.unt.edu/supported-technologies/canvas/requirements) (<https://clear.unt.edu/supported-technologies/canvas/requirements>)

Computer Skills & Digital Literacy

- Using Canvas
- Using email with attachments
- Downloading PDFs
- Accessing UNT Library Databases

Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

UIT Help Desk: [UIT Student Help Desk site](http://www.unt.edu/helpdesk/index.htm) (<http://www.unt.edu/helpdesk/index.htm>)

Email: helpdesk@unt.edu

Phone: 940-565-2324

In Person: Sage Hall, Room 130

Walk-In Availability: 8am-9pm

Telephone Availability:

- Sunday: noon-midnight
- Monday-Thursday: 8am-midnight
- Friday: 8am-8pm
- Saturday: 9am-5pm

Laptop Checkout: 8am-7pm

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328) (<https://community.canvaslms.com/docs/DOC-10554-4212710328>)

Course Requirements

** You can find all assignment guidelines and details on Canvas.*

Assignment	Point Breakdown	Total Points for Category
In-Class Discussions & Workshops	400 points	400 (40%)
Final Teaching Portfolio	600 points	600 (60%)

In-Class Discussions and Workshops

For each class session, you can earn 50 points. 10 of these points come from submitting your work to Canvas on time for the peer review process (the Thursday of every “off week”), while 40 points are associated with your successful completion of the peer review process. Late submissions forfeit the 10 points, while absences forfeit the 40 points for the peer review.

Final Teaching Portfolio

The final teaching portfolio is the culmination of the semester. While you are early in your teaching careers and might not have all components, this class will set up the format and documentation for this important document. We will review all components of the teaching portfolio on the first class meeting.

Grading

The grade of “A” will be assigned for excellent academic work. A grade of “B” will be assigned for good work. A grade of “C” will be assigned for fair work. A grade of “D” will be assigned for work that minimally passes. A grade of “F” will be assigned for failing work. (<http://registrar.unt.edu/grades/understand-your-grade-report>) Grades will be calculated according to the following scale:

900-1000 A 800-899 B 700-799 C 600-699 D 0-599 F

Course Schedule

Week	Topic & Reading	Assignment
Week 2	<p>Reading: Germano & Nicholls; Chapters 1-6; Fink, “A Guide to Course Design”</p> <p>Topic: Designing Courses/Syllabi: Non-Majors & Introducing the Teaching Portfolio</p>	<p>Peer Reviews (In-Class)</p> <p>Introducing the Teaching Portfolio</p>
Week 3	<p>Reading: Germano & Nicholls; Chapters 1-6; Roundtable on the Music History Survey, <i>Music History Pedagogy</i></p> <p>Topic: Designing Courses/Syllabi: Approaching the Survey</p>	
Week 5	<p>Reading: Germano & Nicholls; Chapters 1-6</p> <p>Topic: Designing Courses/Syllabi: Graduate Seminars</p>	<p>Peer Reviews</p> <p>Guests from Music History Area in Classroom for Peer Review Process</p>
Week 7	<p>Reading: Germano & Nicholls; Chapter 7</p> <p>Topic: Active Learning, Lectures, Creative Assignments</p>	Peer Reviews
Week 9	<p>Reading: Germano & Nicholls; Chapters 8-9; Kelsky, Chapters 25-26</p> <p>Topic: Teaching Philosophy</p>	Peer Reviews
Week 11	<p>Reading: Kelsky, Chapter 28</p> <p>Topic: Diversity Statement</p>	Peer Reviews
Week 13	<p>Reading: Kelsky, Chapter 35</p> <p>Topic: Preparing Teaching Demonstrations + Teaching Interview Questions</p>	<p>Peer Reviews</p> <p>Mock Job Interviews</p>
Week 15	<p>Suggested Reading: Seldin, Miller, & Seldin</p> <p>Topic: Final Teaching Portfolios</p>	Semester Reflections

Course Policies

Assignment Policy

Students must submit their work for peer review on the Thursday of every “off” week. That will give us all time to review the submissions and prepare for the peer review process. Along with your peer review submission, please submit two specific discussion questions for the next class period that influenced your document.

Instructor Feedback

I will provide feedback in real time and via Canvas.

Late Work

Because of the import of the peer review process, please reach out to Dr. Prince should you need to submit work late.

Attendance Policy

Given that this class only meets every other week, you should not miss class.

It is important that you communicate with me *prior* to being absent, so that we can discuss and mitigate the impact of the absence on your attainment of the course learning goals. Please inform us if you are unable to attend class meetings because you are ill, in mindfulness of the health and safety of everyone in our community.

Contact the UNT COVID Team at COVID@unt.edu for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure.

Syllabus Change Policy

This syllabus can be modified. All modifications will be announced via Canvas and explained in writing.

UNT Policies

Academic Integrity Policy

Students caught cheating or plagiarizing will receive a "0" for that particular assignment or exam. Additionally, the incident will be reported to the Dean of Students (Office of Academic Integrity), who may impose further penalty. According to the UNT catalog, the term “cheating” includes, but is not limited to: a. use of any unauthorized assistance in taking quizzes, tests, or examinations; b. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; c. the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; d. dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s); or e. any other act designed to give a student an unfair advantage. The term “plagiarism” includes, but is not limited to: a. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and b. the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials. For additional information see the [Academic Integrity](https://policy.unt.edu/sites/default/files/06.003.AcadIntegrity.Final_.pdf) policy online. (https://policy.unt.edu/sites/default/files/06.003.AcadIntegrity.Final_.pdf)

ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be

delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website \(https://disability.unt.edu/\)](https://disability.unt.edu/).

Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (https://deanofstudents.unt.edu/conduct) to learn more.

Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (https://it.unt.edu/eagleconnect).

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks

13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (<http://spot.unt.edu/>) or email spot@unt.edu.

UNT's Policy Statement on Diversity

UNT values diversity and individuality as part of advancing ideals of human worth, dignity and academic excellence. Diverse viewpoints enrich open discussion, foster the examination of values and exposure of biases, help educate people in rational conflict resolution and responsive leadership, and prepare us for the complexities of a pluralistic society. As such, UNT is committed to maintaining an open, welcoming atmosphere that attracts qualified students, staff, and faculty from all groups to support their success. UNT does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, or veteran status in its application and admission process, educational programs and activities, employment policies and use of university facilities. For additional information see the website of [Diversity and Inclusion](https://idea.unt.edu/diversity-inclusion) (<https://idea.unt.edu/diversity-inclusion>).

Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.

Health and Safety Information

Students can access information about health and safety at: <https://music.unt.edu/student-health-and-wellness>

Registration Information for Students

See: [Registration Information](#)

Link: <https://registrar.unt.edu/students>

Academic Calendar at a Glance, Spring, 2022

See: [Academic Calendar at a Glance](#)

Link: https://registrar.unt.edu/sites/default/files/Spring_2022_Academic_Calendar.pdf

Final Exam Schedule

See: [Spring, 2022 Final Exam Schedule](#)

Link: <https://registrar.unt.edu/exams/final-exam-schedule/spring>

Important Notice for F-1 Students taking Distance Education Courses

Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (http://www.ecfr.gov/). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

Student Verification

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See [UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses](https://policy.unt.edu/policy/07-002) (https://policy.unt.edu/policy/07-002).

Use of Student Work

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Download the UNT System Permission, Waiver and Release Form

Transmission and Recording of Student Images in Electronically-Delivered Courses

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.
3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

Academic Support & Student Services

Student Support Services

Mental Health

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center) (<https://studentaffairs.unt.edu/student-health-and-wellness-center>)

- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (https://studentaffairs.unt.edu/care)
- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry) (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling) (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

Chosen Names

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- [UNT Records](#)
- [UNT ID Card](#)
- [UNT Email Address](#)
- [Legal Name](#)

**UNT eIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

Pronouns

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns.

You can [add your pronouns to your Canvas account](#) so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

- [What are pronouns and why are they important?](#)
- [How do I use pronouns?](#)
- [How do I share my pronouns?](#)
- [How do I ask for another person's pronouns?](#)
- [How do I correct myself or others when the wrong pronoun is used?](#)

Additional Student Support Services

- [Registrar](https://registrar.unt.edu/registration) (https://registrar.unt.edu/registration)
- [Financial Aid](https://financialaid.unt.edu/) (https://financialaid.unt.edu/)
- [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services) (https://studentaffairs.unt.edu/student-legal-services)
- [Career Center](https://studentaffairs.unt.edu/career-center) (https://studentaffairs.unt.edu/career-center)
- [Multicultural Center](https://edo.unt.edu/multicultural-center) (https://edo.unt.edu/multicultural-center)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [Pride Alliance](https://edo.unt.edu/pridealliance) (https://edo.unt.edu/pridealliance)
- [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (https://deanofstudents.unt.edu/resources/food-pantry)

Academic Support Services

- [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (https://clear.unt.edu/canvas/student-resources)
- [Academic Success Center](https://success.unt.edu/asc) (https://success.unt.edu/asc)

- [UNT Libraries](https://library.unt.edu/) (<https://library.unt.edu/>)
- [Writing Lab](http://writingcenter.unt.edu/) (<http://writingcenter.unt.edu/>)